JEFF DAVIS ECONOMIC DEVELOPMENT COMMISSION

JEFF DAVIS TOURIST COMMISSION

JEFF DAVIS CHAMBER OF COMMERCE

January 26, 2021

**Position**: President/CEO

**Job Requirements and Description**:

Supervise and control all strategic and business aspects of the organization.

The goal is to drive the organizational development and guide it toward long-term success.

Experience in the field of economic development and/or tourism promotion at the local, regional and state levels is preferred but not required.

Applicant should have a strong background in current information technology software such as

Microsoft Office Suite Products

Must be comfortable making public appearances and presentations

Must be able to travel to meet with area governmental and industry groups

**Responsibilities**

* Lead and motivate subordinates to advance employee engagement and to develop a highly performing managerial team.
* Oversee all operations and business activities to ensure they produce the desired results that are consistent with the overall strategy and mission.
* Enforce adherence to legal guidelines and policies to maintain legality and business ethics.
* Review financial and non-financial reports to devise solutions or improvements.
* Build trust relations with key partners and stakeholders and act as a point of contact for important stakeholders.
* Maintain contacts and knowledge of the markets and industry of the organizations.

**Compensation**

* Compensation will be based on experience

**Contact**

* Interested parties may contact:

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